

clear form



Print Order

DATE: _____ EMAIL: _____

NAME: _____

ADDRESS: _____
Street, City, State, Zip

PHONE 1: _____ PHONE 2: _____

DO YOU NEED (check all that apply): Design Mailing Services Variable Data Printing Standard Printing

ITEM 1: 1 Sided 2 Sided

Quantity Color Varnish Bleeds

Number of pages (one side = one page) Flat Size Finished Size

Paper Stock Paper Color Paper Weight

Folding Perfining Scoring

Collating Staple Drilling

Die Cut Emboss Laminate

Padding: Carbonless Glue Backer

Spiral Binding: Cover Comb Color Comb Size

Perfect Binding Shrink Wrap Mail

Special Instructions

ITEM 2: 1 Sided 2 Sided

Quantity Color Varnish Bleeds

Number of pages (one side = one page) Flat Size Finished Size

Paper Stock Paper Color Paper Weight

Folding Perfining Scoring

Collating Staple Drilling

Die Cut Emboss Laminate

Padding: Carbonless Glue Backer

Spiral Binding: Cover Comb Color Comb Size

Perfect Binding Shrink Wrap Mail

Special Instructions

ITEM 3: 1 Sided 2 Sided

Quantity Color Varnish Bleeds

Number of pages (one side = one page) Flat Size Finished Size

Paper Stock Paper Color Paper Weight

Folding Perfing Scoring

Collating Staple Drilling

Die Cut Emboss Laminate

Padding: Carbonless Glue Backer

Spiral Binding: Cover Comb Color Comb Size

Perfect Binding Shrink Wrap Mail

Special Instructions

ITEM 4: 1 Sided 2 Sided

Quantity Color Varnish Bleeds

Number of pages (one side = one page) Flat Size Finished Size

Paper Stock Paper Color Paper Weight

Folding Perfing Scoring

Collating Staple Drilling

Die Cut Emboss Laminate

Padding: Carbonless Glue Backer

Spiral Binding: Cover Comb Color Comb Size

Perfect Binding Shrink Wrap Mail

Special Instructions

PAYMENT. Payment is required to put item(s) in production. We accept Paypal and major credit cards.

PROOFING PROCESS. The client is provided a pdf proof, and if requested a hard copy proof, before printing begins. The client is responsible for final verification of accuracy. Once the job has been put into production, any changes will incur additional costs.

CANCELLATION. Cancellation may be made without cost until the job has begun production.

CONFIDENTIALITY. Dreamtree Graphics, and its employees, agents, or representatives will not at any time or in any manner, either directly or indirectly, divulge, disclose, or communicate in any manner, any information that is proprietary to the Client. Dreamtree Graphics and its employees, agents, and representatives will protect such information and treat it as strictly confidential.

WARRANTY. Dreamtree Graphics shall provide its services and meet its obligations in a timely and workmanlike manner, using knowledge and recommendations for performing the services which meet generally acceptable design standards in the community and region, and will provide a standard of care equal to, or superior to, care used by graphic design firms similar to Dreamtree Graphics on similar projects.

Signature: _____ Date: _____